



# Plumber III

## Job Description

Department: Public Works  
Position: Career Service  
Grade: 724  
Supervisory: No  
Reports to: Maintenance Supervisor

### Summary

Under minimal direction of the Maintenance Supervisor, performs duties as a Master Plumber including but limited to maintaining the flow and drainage of water, air, and other gases by assembling, installing, and repairing pipes, fittings, and plumbing fixtures Countywide. Maintains and provides the safe condition and operation of all plumbing systems in Utah County facilities, including operation, testing, and maintenance of County Parks water systems.

### Essential Functions

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Assemble, install, maintain, and pressure test all pipes, fittings, and fixtures of heating, water, drainage, and gas systems according to specifications and plumbing codes.
2. Determine the source of plumbing malfunctions and complete repairs as indicated by work orders or system needs.
3. Install and repair drainage, waste and vent pipes, fittings, valves, fixtures, and plumbing system equipment, including sinks, toilets, water heaters, and water softeners; solder and braze copper pipes, and cut and thread pipes.
4. Repair and maintain kitchen equipment that uses gas or water.
5. Receive and complete work orders; provide time and material cost estimates for individual projects and order parts and supplies as needed.
6. Maintain records of blueprints, as-built plans, and other drawings.
7. Assist outside contractors as needed and assist with design and review of in-house remodel projects.
8. Test and maintain water systems in Utah County parks.
9. Assist the maintenance crew as needed with electrical, carpentry, and heating, ventilation, and air conditioning (HVAC) tasks.
10. Provide sketches and dimensions for drafters to create subcontractor plans.
11. Research catalogs and vendor services for complex and/or customized system retrofits.
12. Interpret and apply mechanical and structural blueprints to plan plumbing repairs and modifications.

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Public Safety: No

Worker's Compensation: County  
Background Level: I  
Safety Sensitive: No  
DOT: No  
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13. Assign and track corrective and preventive maintenance tasks given to subordinate plumbers to ensure compliance with codes and regulations, as directed.
14. Respond to emergency situations on an on-call basis as assigned.
15. Perform the duties of Plumber I and II as required.

### **Knowledge, Skills, and Abilities**

- Considerable knowledge of plumbing repairs, maintenance, and installation techniques
- Considerable knowledge of plumbing codes and regulations
- Considerable knowledge and understanding of the proper use of hand and power tools such as pipe threaders, augers, and jettors
- Considerable knowledge of reading, comprehending, and implementing blueprints and building plans
- Skilled in utilizing basic and advanced computer programs relevant to work performed
- Skilled in operating plumbing tools and equipment used in building maintenance including drain cleaning equipment
- Skilled in interpersonal communications
- Skilled in reading, writing, and basic math
- Skilled in design, installing and maintaining various electrical systems
- Ability to interpret standard plans, blueprints, and piping layout
- Ability to accurately estimate time and material costs for individual projects
- Ability to communicate effectively verbally and in writing
- Ability to follow written and verbal instructions and ask relevant questions
- Ability to understand and follow safety procedures
- Ability to adhere to County and department standards of conduct
- Ability to provide technical guidance, as needed
- Ability to exercise independent judgement to carry out assignments
- Ability to work under minimal supervision
- Ability to effectively navigate a dynamic workload with changing deadlines and priorities
- Ability to maintain cooperative relationships with those contacted in the course of work activities

### **Supervisory Responsibility**

This position has no direct supervisory responsibility but does serve as a lead to some and as a coach and mentor for other positions in the department.

### **Work Environment**

This job operates in a professional office environment but is regularly performed for sustained periods outdoors and occasionally in hot, cold, or inclement weather. This position exposes incumbent to conditions such as fumes, noxious odors, bodily fluids, dusts, mists, gases, poor ventilation, electrical

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hazards, and to possible bodily injury from moving mechanical parts of equipment, tools, or machinery. Incumbents may be exposed to hazardous chemicals, unknown, dangerous, and/or life-threatening conditions. This job requires the use of protective devices as per appropriate standards such as OSHA and other governing bodies. Duties may be performed at varying heights, up to seventy-five (75) feet. This role routinely uses standard office equipment such as a laptop, desktop, smartphone, photocopiers, shredders, and filing cabinets. The noise level in the work environment is usually loud. The incumbent is required to drive Utah County owned vehicles in the course of conducting County business and must abide by the Utah County Vehicle Policy.

### **Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is required to use a high degree of manual dexterity to handle, feel, and operate equipment, tools, and controls, and reach with hands and arms. This employee is frequently required to stand, talk, and hear, kneel, twist, climb, walk, and bend. Specific vision abilities by this job include close vision, ability to adjust focus, and ability to distinguish between shades of color and patterns. Occasionally, the employee will be required to work at various heights on ladders, on various lifts, and in confined spaces. The employee is required to type, file, and lift office supplies and equipment up to one hundred (100) pounds. The employee regularly drives a motor vehicle.

### **Position Type / Expected Hours of Work**

Incumbent must work forty (40) hours each week to maintain full-time status. There may be availability to work out a flex schedule ahead of time that works for both the County and the employee. Occasional evening, weekend, and holiday work may be required as job duties demand to support operation and maintenance of physical facilities. Incumbent will be expected to be on-call on a rotational basis.

### **Travel**

Travel is primarily local during the business day, although some out-of-area and overnight travel may be expected, up to five (5) percent.

### **Required Education and Experience**

1. Associate degree or a certificate of completion of an apprenticeship in a plumbing field.
2. Five (5) years of journey-level experience designing, installing, and maintaining plumbing systems of which two (2) years must be with Utah County working as a Plumber at a Journeyman level work.
3. Possession of a Master Plumber License issued by the Utah Division of Occupational and Professional Licensing (DOPL).

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4. Equivalent combinations of education and experience that include two (2) years of experience as a Utah County Plumber may also be considered.

#### **Additional Eligibility Qualifications**

1. Applicants must possess a valid driver's license and obtain a valid State of Utah driver's license within sixty (60) days of employment.
2. Selected applicants will be required to submit to a pre-employment drug screen and background check.
3. Selected applicants must obtain the following certifications during the probationary period for new hires or trial period for promoted County employees and must maintain certifications during employment:
  - a. Forklift Certification
  - b. Complete a CPR course annually
  - c. Complete a defensive driving course annually
  - d. Complete a Confined Space Training annually
  - e. Complete Trench Safety Training annually
  - f. Backflow Prevention Certification
  - g. State of Utah Small Water System Operations
  - h. Must obtain required twelve (12) hours of plumbing continuing education each year to meet Utah state regulations for license renewal and obtain an additional eight (8) hours of training in other job-related fields each year for a total of twenty (20) hours of yearly training.
  - i. Completion of three (3) or more of the following classes/certifications:
    - i. State of Utah Class A Commercial Driver's License (CDL)
    - ii. State of Utah Grade 2 Water Distribution Certification
    - iii. Commercial gas/electric water heater certification
    - iv. Tankless water heater certification
    - v. State of Utah Fire Extinguisher Technician Certification
    - vi. Other applicable job certifications as approved or required by supervisor and/or Division Manager

County employees must possess the above certifications and licenses prior to moving into this classification through reassignment, reclassification, or transfer. Selected applicants or incumbents may be required to obtain additional certifications, as directed.

#### **Career Ladder Advancement**

For career ladder advancement from a lower classification level of this series to a higher one, there must be funding in the budget and the employee must:

1. Possess the required licensure and certifications of the higher classification level.

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2. Meet the education and experience requirements and the class characteristics of the higher classification level.
3. Employee must have a current positive overall employee annual evaluation that meets expectations with no current or pending disciplinary or other issues.
4. Receive written recommendation from the department head.
5. Receive approval from the Director – Human Resources.

**AAP/EEO Statement**

It is the policy of Utah County Government to assure equal employment opportunity to its employees and applicants for employment without regard to race, color, religion, national origin, disability, age, sex, sexual orientation, genetic status or gender identity.

**Other Duties**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee of this job. Duties, responsibilities, and activities may change at any time.

Utah County Government is a drug-free workplace.

**Acknowledgement below to be completed after an offer has been extended and accepted.**

This job description has been approved by the Office of Human Resource Management in consultation with the Department Head.

Signature below constitutes an understanding of the requirements, essential functions and duties of the position.

Candidate / Employee \_\_\_\_\_ Date \_\_\_\_\_

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