



Health Data and Innovation Strategist

Job Description

Department: Health
Position: Career Service
Grade: 723
Supervisory: No
Program Manager - Public
Reports to: Information, Quality Improvement,
and Assessment

Summary

Under general guidance and direction of the Program Manager – Public Information, Quality Improvement, and Assessment, leverages technology and data to modernize public health initiatives and improve community health outcomes. Drives data-driven quality improvement, streamlines operational processes, and fosters collaborative relationships with internal and external stakeholders. Identifies and supports the implementation of innovative solutions to complex public health challenges, and contributes to making health programs effective, efficient, and data-informed.

Essential Functions

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Serve as a resource for data and innovation strategy; leverage technology to support the health coordinators population and the broader public health mission.
2. Contribute to the design and implementation of real-time tracking systems to support data modernization efforts and complete required documentation for state contracts.
3. Assist with quality improvement projects by utilizing technology to identify and eliminate processes and data collection duplication, particularly within grant and application procedures.
4. Collaborate with state and allied agencies to provide guidance on internal operations and foster a unified approach to public health.
5. Contribute to the development and maintenance of centralized digital platform for monitoring and tracking funding, policies, and public health programs.
6. Analyze healthcare trends, policies, and funding to inform strategy and platform development.
7. Evaluate the effectiveness and impact of health and prevention education; conduct process, impact, and outcome evaluations, and prepare annual renewal plans.
8. Cultivate and maintain strong working relationships with key stakeholders, including governmental officials, community partners, and allied agencies, to contribute to the success and widespread adoption of new strategies.
9. Respond to public health emergencies as required by department or direct supervisor.

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Public Safety: No

Worker's Compensation: County
Background Level: I
Safety Sensitive: No
DOT: No
ML: Individual Contributor

10. Carry provided communications device or other emergency communications equipment at all times, both during work hours and when unavailable by phone.
11. Utilize Artificial Intelligence (AI) tools as directed by Utah County Policy and with approval from Department Head.

Knowledge, Skills, and Abilities

- Knowledge of public health programs, policies, and regulations, including relevant terminology, methodology, and practices
- Knowledge of data analysis, innovation, and technology within a health or public sector environment, including the appropriate handling of protected health information (PHI)
- Skilled in data visualization, governance, and the implementation of tracking systems to support data modernization efforts
- Skilled in utilizing new electronic technologies, including project management software and data analysis applications
- Skilled in professional, written, and oral communication, as well as the interpersonal skills needed to build and maintain relationships with diverse stakeholders
- Ability to manage complex projects and contribute to organizational change and quality improvement initiatives
- Ability to evaluate program effectiveness, write technical reports, and develop clear presentations for a wide range of audiences
- Ability to facilitate group meetings and trainings to support the implementation of programs and the adoption of new systems
- Ability to establish and maintain strong, cooperative relationships with key stakeholders, including governmental officials and community partners during the course of work activities

Supervisory Responsibility

This position has no direct supervisory responsibility but may serve as a coach and mentor for other positions in the department.

Work Environment

This job operates in a professional office environment. This role routinely uses standard office equipment such as a laptop, desktop, smartphone, photocopiers, shredders, and filing cabinets. Work may expose the incumbent to high stress situations including contact with the public and others in confrontational, emotionally charged, or uncomfortable circumstances. The incumbent may be exposed to contagious or infectious diseases. The noise level in the work environment is usually moderate. The incumbent may be required to drive Utah County owned vehicles in the course of conducting County business and must abide by the Utah County Vehicle Policy.

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Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is required to use manual dexterity to handle, feel, and operate objects, tools and controls, and reach with hands and arms. This employee is frequently required to stand, talk, and listen. The employee is required to work for sustained periods of time maintaining concentration and attention to detail. Specific vision abilities by this job include close vision and ability to adjust focus. The employee is required to type, file, and lift supplies up to thirty (30) pounds. The employee frequently drives a motor vehicle.

Position Type/ Expected Hours of Work

Incumbent must work forty (40) hours each week to maintain full-time status. There may be availability to work out a flex schedule ahead of time that works for both the County and the employee. Occasional evening and weekend work may be required as job duties demand.

Travel

Travel is primarily local during the business day, although some out-of-area and overnight travel may be required, up to five (5) percent.

Required Education and Experience

1. Bachelor's degree in Public Health, Health Informatics, Data Science, Public Administration, or a related field.
2. Two (2) years of work experience in public health or a related field.
3. Equivalent combinations of education and experience may also be considered.

Preferred Education and Experience

1. Preference may be given to applicants with degree or experience in assessment, leveraging technology, quality improvement, or streamlining operational processes.

Additional Eligibility Qualifications

1. Applicant must possess a current driver's license and obtain a valid State of Utah driver's license within sixty (60) days of employment.
2. Selected applicants will be required to submit to a pre-employment drug screen and background check.
3. Selected applicants shall be strongly encouraged to receive immunizations according to the Center for Disease Control and/or County Health Department Policy.

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AAP/EEO Statement

It is the policy of Utah County Government to assure equal employment opportunity to its employees and applicants for employment without regard to race, color, religion, national origin, disability, age, sex, sexual orientation, genetic status or gender identity.

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee of this job. Duties, responsibilities, and activities may change at any time.

Utah County Government is a drug-free workplace.

Acknowledgement below to be completed after an offer has been extended and accepted.

This job description has been approved by the Office of Human Resource Management in consultation with the Department Head.

Signature below constitutes an understanding of the requirements, essential functions and duties of the position.

Candidate / Employee _____ Date _____

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