



Equipment Operator - Lead

Job Description

Department: Public Works
Position: Career Service
Grade: 723
Supervisory: Lead
Reports to: Roads Supervisor

Summary

Under general direction of the Roads Supervisor, operates light and heavy equipment, including but not limited to woodchippers, generators, air compressors, dump truck and pup, tractor and side dump, tractor with transport trailer, grader, loader, trackhoe, backhoe, mini excavator, skid steer, vac truck, bulldozer, chip box, asphalt box, oil distributor, asphalt roller, water truck, and street sweeper for the construction, maintenance, and emergency operations of Utah County. Incumbents perform complex and specialized duties requiring considerable knowledge of light and heavy equipment operations and associated duties. Incumbents are capable of leading and training others in all aspects of equipment operations.

Essential Functions

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Transport heavy equipment and various materials for the construction, maintenance, and emergency operations of Utah County; operate a dump truck and pup, dump truck with trailer, tractor and side dump, or tractor with transport trailer, as needed.
2. Operate motorized and non-motorized hand tools and equipment, including but not limited to tamper, asphalt saw, shovel, pick, and rake.
3. Operate light equipment, including but not limited to woodchippers, generators, trash pumps, and air compressors.
4. Operate heavy equipment, including but not limited to grader, loader, trackhoe, backhoe, mini excavator, skid steer, vac truck, bulldozer, chip box, asphalt box, oil distributor, asphalt roller, water truck, and street sweeper.
5. Perform daily safety checks and minor repairs on light and heavy equipment.
6. Respond to snow removal operations and emergency situations on a twenty-four (24) hour on-call basis; remove snow on County roads using dump truck with attached plow and sander.
7. Trench and construct ditches for the installation of culverts, water pipes, and sewer pipes.
8. Mend and install fences and guard rails to County road standards; dig post holes.
9. Operate chain saw, pruning saw, and hand pruners for tree removal and trimming.
10. Perform road maintenance and patching activities.

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Public Safety: No

Worker's Compensation: Roads
Background Level: I
Safety Sensitive: Yes
DOT: Yes
ML: Individual Contributor

11. Pick up trash and debris from County roads, streams, and rivers.
12. Assist in clearing land for new roads.
13. Maintain and grade County gravel and dirt roads.
14. Operate and maintain specialized equipment required for chipping and asphaltting surfaces, such as roads, parkways, and parking lots.
15. Maintain daily records of work completed.
16. Oversee, schedule, assign, and monitor work in the absence of, or at the request of, the Roads Supervisor.
17. Train Equipment Operators in use of light and heavy equipment.

Knowledge, Skills, and Abilities

- Knowledge of road construction and maintenance
- Knowledge of emergency operations related to County roads
- Skilled in operation of heavy equipment, including but not limited to a dump truck and pup, tractor and side dump, tractor with transport trailer, snowplow, sander, grader, loader, trackhoe, backhoe, mini excavator, skid steer, vac truck, bulldozer, chip box, asphalt box, oil distributor, asphalt roller, water truck, and street sweeper
- Skilled in operating light equipment, including woodchippers, generators, trash pumps, and air compressors
- Skilled in operating a chain saw, pruning saw, tamper, asphalt saw, and other motorized and non-motorized hand tools
- Skilled in performing daily safety checks and minor repairs to light and heavy equipment
- Skilled in reading, writing, and basic math
- Skilled in using standard office equipment, such as a laptop, desktop, smartphones, photocopiers, shredders, and filing cabinets
- Ability to maintain cooperative relationships with those contacted during the course of work activities
- Ability to communicate effectively verbally and in writing
- Ability to lead and train others

Supervisory Responsibility

This position has no direct supervisory responsibility but does serve as a lead to some and as a coach and mentor for other positions in the department.

Work Environment

Work is performed for sustained periods outdoors and regularly in hot, cold, or inclement weather. Work exposes incumbent to conditions such as fumes, noxious odors, dusts, mists, gases, poor ventilation, and to possible bodily injury from moving mechanical parts of equipment, tools, or machinery. Work may expose the incumbent to high-stress situations including contact with the public in confrontational, emotionally charged, or uncomfortable circumstances. This role routinely uses

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standard office equipment such as a laptop, desktop, smartphone, photocopiers, shredders, and filing cabinets. The noise level in the work environment is usually moderate to loud. The incumbent is required to drive Utah County owned vehicles in the course of conducting County business and must abide by the Utah County Vehicle Policy.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is required to use a high degree of manual dexterity to handle, feel, and operate objects, tools and controls, and reach with hands and arms. This employee is frequently required to stand, talk, and hear. Specific vision abilities by this job include close vision and ability to adjust focus. The employee is required to type, file, and lift or move supplies or equipment up to sixty (60) pounds. The employee regularly drives a motor vehicle.

Position Type/ Expected Hours of Work.

Incumbent must work forty (40) hours each week to maintain full-time status. There may be availability to work out a flex schedule ahead of time that works for both the County and the employee. Evening and weekend work, long or unusual hours including at night, may be required as job duties demand.

Required Education and Experience

1. High school diploma or equivalent.
2. Five (5) years of general road construction work experience, including operation of light and heavy equipment.

Additional Eligibility Qualifications

1. Applicants must possess and maintain a valid State of Utah Class A Commercial Driver's License with N and T endorsements; selected applicants may be required to obtain an X endorsement.
2. Applicants must possess and maintain valid Forklift Operator and Flagger certifications.
3. Applicants must possess and maintain First Aid and CPR certifications.
4. Applicant must provide certification or documentation demonstrating that they are highly proficient and skilled in running at least five (5) of the pieces of heavy equipment detailed as follows: grader, loader, trackhoe, backhoe, mini excavator, skid steer, vac truck, bulldozer, chip box, asphalt box, oil distributor and asphalt roller. This may be validated and checked by a pre-employment equipment demonstration set up by Utah County.
5. Selected applicants will be required to submit to a pre-employment drug screen and background check.

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AAP/EEO Statement

It is the policy of Utah County Government to assure equal employment opportunity to its employees and applicants for employment without regard to race, color, religion, national origin, disability, age, sex, sexual orientation, genetic status or gender identity.

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee of this job. Duties, responsibilities, and activities may change at any time.

Utah County Government is a drug-free workplace.

Acknowledgement below to be completed after an offer has been extended and accepted.

This job description has been approved by the Office of Human Resource Management in consultation with the Department Head.

Signature below constitutes an understanding of the requirements, essential functions, and duties of the position.

Candidate / Employee _____ Date _____

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