



# Equipment Operator I

## Job Description

Department: Public Works  
Position: Career Service  
Grade: 720  
Supervisory: No  
Reports to: Roads Supervisor

### Summary

Under close to general supervision of the Roads Supervisor, operates light and heavy equipment including, but not limited to, woodchippers, generators, air compressors, dump truck and pup, tractor and side dump, tractor with transport trailer, loader, backhoe, asphalt roller, water truck, and street sweeper for the construction, maintenance, and emergency operations of Utah County. Incumbents work at an entry level or perform routine tasks that are less complex than those performed at a full performance level.

### Essential Functions

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Transport heavy equipment and various materials for the construction, maintenance, and emergency operations of Utah County; operate a dump truck and pup, dump truck with trailer, tractor and side dump, or tractor with transport trailer, as needed.
2. Operate motorized and non-motorized hand tools and equipment, including but not limited to tamper, asphalt saw, shovel, pick, and rake.
3. Operate light equipment, including but not limited to woodchippers, generators, trash pumps, and air compressors.
4. Operate heavy equipment, including but not limited to loader, backhoe, asphalt roller, water truck, and street sweeper.
5. Perform daily safety checks and minor repairs on light and heavy equipment.
6. Respond to snow removal operations and emergency situations on a twenty-four (24) hour on-call basis; remove snow on County roads using dump truck with attached plow and sander.
7. Trench and construct ditches for the installation of culverts, water pipes, and sewer pipes.
8. Mend and install fences and guard rails to County road standards; dig post holes.
9. Operate a chain saw, pruning saw, and hand pruners for tree removal and trimming.
10. Perform road maintenance and patching activities.
11. Pick up trash and debris from County roads, streams, and rivers.
12. Assist in clearing land for new roads.
13. Maintain daily records of work completed.

### For Office Use Only

Job Code: 7020  
Job Title: Equipment Operator I  
FLSA: Non-Exempt  
Effective Date: 8/17/2023  
Public Safety: No

Worker's Compensation: Roads  
Background Level: I  
Safety Sensitive: Yes  
DOT: Yes  
ML: Individual Contributor

### **Knowledge, Skills, and Abilities**

- Knowledge of road construction and maintenance
- Knowledge of emergency operations related to County roads
- Skilled in operation of heavy equipment, including a dump truck and pup, tractor and side dump, tractor with transport trailer, snowplow, sander, loader, backhoe, asphalt roller, water truck, and street sweeper
- Skilled in operating light equipment, including woodchippers, generators, trash pumps, and air compressors
- Skilled in operating a chain saw, pruning saw, tamper, asphalt saw, and other motorized and non-motorized hand tools
- Skilled in performing daily safety checks to light and heavy equipment
- Skilled in reading, writing, and basic math
- Skilled in using standard office equipment, such as a laptop, desktop, smartphones, photocopiers, shredders, and filing cabinets
- Ability to maintain cooperative relationships with those contacted during the course of work activities

### **Supervisory Responsibility**

This position has no direct supervisory responsibility.

### **Work Environment**

Work is performed for sustained periods outdoors and regularly in hot, cold, or inclement weather. Work exposes incumbent to conditions such as fumes, noxious odors, dusts, mists, gases, poor ventilation, and to possible bodily injury from moving mechanical parts of equipment, tools, or machinery. Work may expose the incumbent to high-stress situations including contact with the public in confrontational, emotionally charged, or uncomfortable circumstances. This role routinely uses standard office equipment such as a laptop, desktop, smartphone, photocopiers, shredders, and filing cabinets. The noise level in the work environment is usually moderate to loud. The incumbent is required to drive Utah County owned vehicles in the course of conducting County business and must abide by the Utah County Vehicle Policy.

### **Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is required to use a high degree of manual dexterity to handle, feel, and operate objects, tools and controls, and reach with hands and arms. This employee is frequently required to stand, talk, and hear. Specific vision abilities by this job include close vision and ability to adjust focus. The employee is required to type, file, and lift or move supplies or equipment up to sixty (60) pounds. The employee regularly drives a motor vehicle.

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**Position Type/ Expected Hours of Work**

Incumbent must work forty (40) hours each week to maintain full-time status. There may be availability to work out a flex schedule ahead of time that works for both the County and the employee. Evening and weekend work and long or unusual hours, including at night, may be required as job duties demand.

**Required Education and Experience**

1. High school diploma or equivalent.
2. Three (3) years of general road construction work experience.

**Additional Eligibility Qualifications**

1. Applicants must possess and maintain a valid State of Utah Class A Commercial Driver's License.
2. Selected applicants must obtain Forklift Operator and Flagger certifications during the probationary or trial period.
3. Selected applicants will be required to submit to a pre-employment drug screen and background check.

**Career Ladder Advancement**

For career ladder advancement from a lower classification level of this series to a higher one, there must be funding in the budget and the employee must:

1. Possess the required licensure and certifications of the higher classification level.
2. Meet the education and experience requirements and the class characteristics of the higher classification level.
3. Receive written recommendation from the department head.
4. Receive approval from the Director – Human Resources.

**AAP/EEO Statement**

It is the policy of Utah County Government to assure equal employment opportunity to its employees and applicants for employment without regard to race, color, religion, national origin, disability, age, sex, sexual orientation, genetic status or gender identity.

**Other Duties**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee of this job. Duties, responsibilities, and activities may change at any time.

Utah County Government is a drug-free workplace.

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**Acknowledgement below to be completed after an offer has been extended and accepted.**

This job description has been approved by the Office of Human Resource Management in consultation with the Department Head.

Signature below constitutes an understanding of the requirements, essential functions and duties of the position.

Candidate / Employee \_\_\_\_\_ Date \_\_\_\_\_

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